

## Newton Abbot College Local Academy Committee

### Minutes of the virtual meeting held on Tuesday 18<sup>th</sup> January 2022

**Present:**

Christine Candlish [Appointed Governor]; Linda Caunter (Chair) [Appointed Governor]; Marina North [Appointed Governor]; Sarah Wilkinson [Staff Governor]; Amy Grashoff [Staff Governor - Headteacher]

Linda kindly gave her welcome to everyone present and to the new clerk Katie Toms.

**1. Apologies:**

**Resignation from Emma Bone, Cathy Hooper (personal circumstances)**

**2. Declaration of interests and recording of any business interest.**

None.

**3. To agree minutes of the last meeting dated 16<sup>th</sup> November 2021**

*This was discussed with members present.*

**Decision: minutes agreed**

**4. Matters Arising from minutes of the last meeting (not listed below)**

10a (pay committee- update from AGA re UPR progression.)

AGA gave an update concerning this matter. AGA clearly explained the mechanics of the process and provided further insights into the relationships relating to improved changes, pay scale, input from staff, and the implementation of any adaptations to this process. AGA explained about recent applications, which incurred some loss of communication, which had been quickly rectified. Discussions continued relating to the following key areas: the process structure, performance, appraisals, and evidence requirements to ascend the pay-scale. In addition, AGA gave an assurance that the UPR progression requirements will be transparent to all staff.

**Decision: No objections. To continue to adapt when needed, then to revisit once complete.**

## **5. To consider the following policies:**

- a) Admissions Policy 2023
- b) Teaching & Learning Policy - updated to include reference to RESPECT.
- c) Separated Parents Policy - new policy
- d) Transgender Policy - new policy
- e) Behaviour policy- revisit with updated value.

### **Decision:**

**Separated policy: No changes**

**Transgender policy: No changes**

**Behaviour policy: No changes**

**Admissions policy: This need to go to the trust board to be approved. No changes.**

**Outdoor education visit and off-site activities policy: No changes**

**Teaching and learning policy: No changes.**

These policies were discussed, the importance of them and if any changes are needed. No changes made at present.

## **6. Safeguarding** including update on Safeguarding Review

AGA explained that the current DSL will be leaving at Easter, so a new DSL is needed. AGA talked about possible new systems that could be put in place like signing in systems to further the safeguarding policy. Summery meeting in the future with the relevant people.

Going forward would be to introduce signing in system for staff and students if done and then safeguarding policy would be changed.

Action: for the safeguarding policy to be adapted and revisited when needed to reflect **any changes.**

## **7. To consider the Budget**

No issues concerning this item.

## **8. To consider SEF/CIP**

- AGA completed SEF and passed on to the relevant departments. This is a chance for school leaders to reflect on their provision and impact.
- AGA explained that the CIP is an ongoing document for the next 2 years and will be adapted and revisited and changes will be made when needed. CC voiced that maybe it might become a big document but as this is ongoing it will be adapted accordingly.

**Action: CIP revisited through the 2 years and adapted to reflect any changes.**

**9. To receive headteacher report:**

AGA gave her head teacher report which was detailed and clear.

**Decision:** To carry on with the CIP document and adapt as it a live document.

**10.** To confirm items for future agendas.

**This was discussed with all present. No input for items at the meeting.**

SW left the meeting for part 2.

Part 2 (confidential items)

**11.** Curriculum model for 22-23/23-24/24-25 and staffing and budgetary implications.  
This is on part 2 minutes.

Signed ...Linda Caunter..... Dated...25.01.2022.....

**L Caunter**  
**Chair**

The meeting commenced at 6pm and finished at 8.07pm.